

The Fairhope Unitarian Universalist Fellowship, Inc.

Board of Trustees Meeting at FUF

Friday, May 23, 2025 at 12:30 pm

Minutes approved at the meeting on June 13

Present: Irene Wegner, President; Mary Matthews, 1st Vice President; Nick Coulson, 2nd Vice President of Programs; Margaret Joffe, Treasurer; Jeanine, Normand, Recording Secretary; Mark Preston, at-large Board Member; and Phillip Herring, at-large Board Member,

Also present: Ashley Weller, FUF Administrator; and FUF members present: Mary Anderson, Member Support Chair; and Don Joffe, Little Free Pantry Chair.

Call to order Irene Wegner at 12:40 pm

1. Approval of April Minutes – Jeanine Normand

Phillp moved and Mary seconded. Minutes from April accepted

2. Treasurer's Report Margaret Joffe, attached

Margaret discussed investing our money that's in the checking account and that isn't accruing interest. We favor using CDs. We also intend to change banks.

Member **Sandra Tormoen** agreed to be the treasurer next year, and is in training under **Margaret**.

Motion: Close our accounts at Community Bank, and to move them to PNC Bank.
Nick Coulson moved and **Mark Preston** seconded. The motion passed.

Motion: Invest \$200,000 that we hold in cash to CDs, at the discretion of **Margaret Joffe**, Treasurer, and **Sandra Tormoen**, Assistant Treasurer, who are authorized by the board to open bank accounts.

Margaret Joffe moved; **Mary Matthews** seconded. The motion passed.

Motion: To authorize the name of the past treasurer, Carla Couret, to be removed from our signatures on the bank account; and to add **Sandra Tormoen**, Assistant Treasurer, to it.

Mary Matthews moved, and **Mark Preston** seconded. The motion passed.

3. Administrator's Report Ashley Weller

*Mailchimp usage will be implemented for the weekender and other things.

*Building usage committee: Rental policies need to be refined and updated. The building usage committee is **Ashley Weller**, **Jeanine Normand**, and **Gwen Snyder**. The board agrees that the policy needs to be updated, and any changes to the current policy now in effect are being examined by the building usage committee. The board referred this matter to the committee, who will report to the board at a later date. The board can contribute suggestions. We mentioned retaining the exemption for Carl's Uke group, for example, and the board agreed. Any new building usage policy, once presented to the board, must be approved by a vote of the board.

4. Special Events Team Report Mark Preston

Public relations would apply to special events. At their meeting, they discussed what worked and what didn't work. Flyers, posters, and social media work well. The intent is to raise money for FUF and to increase our visibility. **Mark** attached a report of planned events.

Unfinished Business

5. Signs **Mark Ohler** was not present, and this item was tabled.

6. Food Pantry **Don Joffe**

We still get some perishables, and the pantry committee will want to check for those, especially as the heat of summer is upon us. **Ashley Weller** will help **Don Joffe** to make a more prominent sign about nonperishables.

7. Lobby Update **Mark Preston, Mary Anderson, and Margaret Joffe**

The lobby has been rearranged, and so far, the committee has spent approx. \$200.

Mary A. took down the framed principles, and put a new area rug as well.

Carl mentioned that the table at the door cannot block the handicap button to open the door. This was rectified immediately following the meeting.

8. Handbook Reorganization **Irene Wegner and Mary Anderson**

The board received this handbook to review before the meeting. There are more details to be edited, but **Mary A.** wants us to consider that we have five functional areas, and each area would have a board member assigned.

Motion: We have five functional areas: governing, building, program, member support, and community connections. **Mark** moved, and **Phillip** seconded. Motion passed.

Mary A. also gave a membership update, including how many new members we have. She is working with **Ashley** on an updated member list. She mentioned that it's been some months since we've had an orientation for new members. **Mary A.** asks the board members to think about this, and she will report her progress next month.

9. Juneteenth **Nick Coulson**

FUF would like to support Juneteenth and participate in any local celebration. So far, we cannot find any information about a public celebration locally.

New Business

10. "Out in October" **Phil Herring** presented the proposal that FUF be present for this LGBTQ+ event. It will be on the bluff in Fairhope. **Phillip H.** will coordinate it.

11. Summer Activities **Irene Wegner**

Miscellaneous things to consider for any summer activities: location of activities, possible Friday night suppers, celebration of 4th of July, and music arrangements for Sundays during the summer.

Carl and **Mary M.** are interested in doing a low-cost, family event outdoors at some date during the summer. **Carl** has the equipment to do a hotdog boil if we plan that.

12. Membership Roster **Mary A.** and **Ashley** addressed **Jeanine**'s questions about the directory being available in a more user-friendly format. They will work on it. One roster with more details is used by the board, and another one is used for distribution.

13. Meeting was adjourned at 2:15 pm

Minutes respectfully taken by **Jeanine Normand**, Recording Secretary

These minutes were approved at the meeting on June 13.

